



## SPECIFIC PRIVACY NOTICE ON PERSONAL DATA PROTECTION REGARDING

### THE SPONTANEOUS AND THE SPECIFIC DECLARATIONS OF INTEREST

The objective of this Notice is to inform you about the collection and processing of your personal data in line with the applicable Data Protection Regulation 2018/1725<sup>i</sup>.

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#### 1. [Whose data are processed? Why does F4E specifically need my personal data?](#)

The data processing concerns the prevention and management of Spontaneous Declarations of Interest (Spontaneous Dols) and Specific Declarations of Interest (Specific Dols). The data processing with regard to the Spontaneous Dols concerns any staff member of any Department who encounters himself/herself in a potential conflict of interest situation during performance of, or in connection with his/her work. The data processing with regard to the Specific Dols concerns the staff members required by the Staff Regulations and the F4E's legal framework for performing a "specific task".

The purpose of this procedure is to identify (possible) Conflicts of Interest of F4E staff in order to mitigate the risk that past, current or future personal or financial interests, or any outside influences, might impair the impartiality and independence of the staff member during the performance of their specific duties.

It's a tool to prevent irregularities and fraud to happen.

#### 2. [What is the justification for the processing?](#)

Processing of your data is necessary for the performance of F4E tasks in the public interest and for compliance with a specific legal obligation.

It is based on:

Council Decision of 27 March 2007 "establishing the European Joint Undertaking for ITER and the Development of Fusion Energy and conferring advantages upon it" - 2007/198/Euratom, as last amended by Council Decision of 10 February 2015 (2015/224 Euratom), O.J. L 37, 13.2.2015, p.8, in particular Article 6 thereof;

Statutes annexed to the Council Decision (Euratom) No 198/2007 "establishing the European Joint Undertaking for ITER and the Development of Fusion Energy and conferring advantages upon it", as last amended on 10 February 2015, in particular Articles 6(3)k and 10 thereof;

Staff Regulations of Officials (SR), in particular, Article 11, 11a, 13 and 16, and the Conditions of Employment of Other Servants of the European Communities (CEOS), in particular Article 11 and 81.

In addition, the processing is based on the following F4E legal acts:

- Governing Board Decision of 11<sup>th</sup> June 2014 adopting “Rules on the prevention and management of Conflict of Interest regarding staff members of the Joint Undertaking”, in particular Articles 7, 10, 11 and 12 (22W8GH);
- Director Decision (29th April 2015, F4E\_D\_2BXX3U) on exercising powers conferred by the Staff Regulations to the Appointing Authority;
- Selection procedures Guidelines (22TEDV);
- Roles and Responsibilities of Internal and External Actors (in Evaluation / Negotiation / Dialogue) (227JJ4 v2.0);

### 3. Which data is F4E processing?

The following categories of data are being processed:

- Name and Surname,
- Personnel number, Grade
- Position in F4E
- Any personal data the staff member is providing related to specific private interests held (for example, past and present professional interests, financial interests, other relevant interests)

The data should be updated regularly, as soon as the situation changes.

### 4. To whom are my data disclosed?

The following people - on a strict need to know basis - have access to the personal data you have submitted:

In particular,

- responsible HR officer(s)
- Assistant to the Head of Admin.
- Line manager/hierarchy of the relevant staff member
- Anti-Fraud and Ethics Officer
- Head of Admin.
- Director
- IDM Manager, if necessary for support
- ICT officer, responsible for the dedicated Register, if necessary for technical support
- If deemed necessary and decided by the Appointing Authority or the Ethics Officer, another person internally.

Also, if appropriate and necessary for monitoring or inspection tasks, access may be given to: Head or responsible officer of LSU; IAC, IDOC, DPO.

### 5. How long does F4E store my data?

The data is stored for a maximum of 5 years after the staff member leave F4E.

### 6. Does F4E intend to transfer my data to third countries or International Organizations?

No

### 7. What are my rights in relation to my data?

You have the right to access your personal data, to correct any inaccurate or incomplete data, to request restriction or erasure, or to object to the processing, pursuant to Articles 14(3), 17-23, 25 of new DP Regulation 2018/1725.

You have the right, at any time, to lodge a complaint with the European Data Protection Supervisor: [EDPS@edps.europa.eu](mailto:EDPS@edps.europa.eu), if you consider that the processing of your personal data infringes the applicable Data Protection Regulation.

In case of doubts, please use the contact details provided in the following section.

### 8. Who should I contact in case of questions or issues?

#### **Controller**

Fusion for Energy  
C/ Josep Pla, n° 2,  
Torres Diagonal Litoral, B3  
08019 Barcelona, Spain

#### **Process Owner: Ethics Officer**

Ms Angela Bardenhewer-Rating  
[Angela.Bardenhewer@f4e.europa.eu](mailto:Angela.Bardenhewer@f4e.europa.eu)

#### **Data Protection Officer (DPO)**

Ms Angela Bardenhewer-Rating  
[DataProtectionOfficer@f4e.europa.eu](mailto:DataProtectionOfficer@f4e.europa.eu)

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<sup>i</sup> Regulation 2018/1725 “on the protection of individuals with regards to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data”, comin into force end 2018. This Privacy Notice is in line with Article 14 and 15 of this Regulation (Principle of Transparency).