



## **FUSION FOR ENERGY**

The European Joint Undertaking for ITER and the Development of Fusion Energy

**THE GOVERNING BOARD**

# **Call for expressions of interest for external experts to be appointed to the Procurement and Contracts Committee of Fusion for Energy**

## **Summary**

**Fusion for Energy, the European Union's Joint Undertaking for ITER and the Development of Fusion Energy, is organising a call for expressions of interest to appoint the Chairperson and the members of its Procurement and Contracts Committee.**

### **1. Fusion for Energy**

Fusion for Energy (F4E) is the European Union's Joint Undertaking for ITER and the Development of Fusion Energy. The main task of F4E is to provide Europe's contribution to ITER, an international project which aims to demonstrate fusion as a viable and sustainable source of energy.

F4E was established on 19<sup>th</sup> April 2007 and has its headquarters in Barcelona, Spain. The tasks of F4E are as follows:

- (a) to provide the contribution of the European Atomic Energy Community (Euratom) to the ITER International Fusion Energy Organisation;
- (b) to provide the contribution of Euratom to Broader Approach Activities with Japan for the rapid realisation of fusion energy;
- (c) to prepare and coordinate a programme of activities in preparation for the construction of a demonstration fusion reactor and related facilities including the International Fusion Materials Irradiation Facility (IFMIF).

### **2. The Role and Composition of the Procurement and Contracts Committee**

The Procurement and Contracts Committee (PCC) provides the F4E Director with recommendations on the strategies in relation to procurement and grant activities and the award and follow-up of contracts and other related matters. The PCC notably reviews

- important procurements and grants before they are awarded;
- important amendments to existing contracts;
- individual procurement strategies for important procurement or grant procedures;
- overall strategies proposed by F4E for delivering each ITER procurement package;
- draft Procurement Arrangements between Fusion for Energy and the ITER International Organization;

- model procurement contracts, grant agreements.

The Chairperson of the Procurement and Contracts Committee is appointed by the Governing Board for a period of two years, renewable once. The PCC Chairperson also participates in the meetings of the Governing Board.

In addition to the Chairperson, the PCC comprises 5 members appointed by the Governing Board among persons with relevant professional experience in contractual and procurement matters. The members of the PCC are appointed for a period of two years, renewable once.

The PCC members shall not be bound by any instructions and are completely independent in the performance of their duties in the general interest of F4E.

The PCC meets around eight times per year usually at the headquarters of F4E in Barcelona, Spain or by Video Conference.

All written and oral communication of the PCC is in English, which is the working language of the PCC.

Further information on the PCC can be found at:

<https://fusionforenergy.europa.eu/aboutfusion/PCC.aspx>

### **3. Purpose of the Call for Expressions of Interest**

F4E is publishing this call for expressions of interest to establish a reserve list from which the Governing Board may appoint the members of the PCC and elect the Chair and Vice-Chair.

The Chair and members of the PCC shall be ready to start working from early January 2021.

### **4. Selection Criteria**

The Governing Board is inviting expressions of interest from:

**Experts with recognised standing and relevant professional experience in contractual and procurement matters relating to the management of public procurement, ideally for high technology projects or facilities.**

Applications shall be submitted to a comparative process carried out by the Governing Board's selection committee described below in particular on the basis of the following selection criteria:

- Knowledge and experience in the management of public procurement procedures and contract management (essential);
- Experience in the management of public and/or industry procurements and contracts, including project and risk management, for high technology projects or facilities (advantageous);
- A university degree and post-graduate qualifications in Law, Finance, Economics, Business Administration or equivalent (advantageous);
- Knowledge of technical and engineering aspects of the ITER project and of related activities (advantageous);
- Professional experience in a multidisciplinary environment, preferably in an international context (advantageous);

- Very good proven written and oral communication skills in English (essential).

## **5. Selection Process**

A selection committee established by the Governing Board, chaired by the Governing Board Chair or Vice-Chair and also composed of a representative of Euratom and the incumbent PCC Chairperson, will review the expressions of interest and draw up a short list of the most suitably qualified experts deemed to possess the qualities referred to in the previous paragraph. The short list will be drawn up to cover, as far as possible, in a balanced way, the needed competences and transmitted to the Governing Board.

## **6. Appointment, terms and reserve list**

In accordance with to Article 8b(2) of the F4E Statutes annexed to Council Decision (Euratom) No 198/2007 and Articles 2 and 3 of the PCC Rules of Procedure, the Governing Board appoints the PCC members and elects the Chair and Vice-Chairperson.

PCC members are appointed by the Governing Board in a personal capacity and therefore cannot delegate their responsibilities to another member or a third party.

Experts who are not appointed nor discarded in the selection may be retained on a reserve list at the discretion of the Governing Board. The experts on this reserve list may be invited to fill any vacancies which arise. However, inclusion in the reserve list does not create an entitlement to become a member of the PCC. The reserve list shall be valid for a period of two years from its approval; its validity can be extended until a new call for expressions of interest is published.

## **7. Reimbursement of Expenses**

Travel, hotel and subsistence expenses incurred by the PCC chairperson and members are reimbursed by Fusion for Energy in accordance with the rules applied by Fusion for Energy for the reimbursement of expenses to experts. In addition, the chairperson and members are entitled to claim lump sum indemnities for the preparation for and participation in PCC meetings in accordance with the rules applied by Fusion for Energy.

## **8. Independence and declarations of commitment and interest**

The appointment of PCC members shall be subject to the provision of declarations in which they commit to act independently of any external influence, to be guided by the interest of F4E and to comply with rules of confidentiality. To this effect, prior to commencing their participation, PCC members shall provide the declarations laid down in the Decision of the Governing Board on confidentiality, independence, preventing and managing conflicts of interest:

[http://fusionforenergy.europa.eu/downloads/aboutf4e/meetings/F4E\(15\)-GOVERNING\\_BOARD32-16.2-Revised\\_CoI\\_Rules.pdf](http://fusionforenergy.europa.eu/downloads/aboutf4e/meetings/F4E(15)-GOVERNING_BOARD32-16.2-Revised_CoI_Rules.pdf).

## **9. Handling of personal data in the context of this call for expressions of interest**

Procedures for the handling of all personal information on candidates are set out in the Annex.

## **10. Application procedure**

Applicants are invited to submit a one-page letter expressing their interest accompanied by a CV.

Applications shall be submitted no later than **17h00 on 01 12 2020** (the date of receipt shall be taken as a proof). Applications are to be sent via e-mail to the following address:

[PCC-Candidates@f4e.europa.eu](mailto:PCC-Candidates@f4e.europa.eu)

Applications submitted after the abovementioned deadline or via other means (e.g. via post or fax) shall not be taken into account. Unclear or incomplete applications shall not be considered.

All communication with applicants concerning this call for expressions of interest will be in English.

Applicants must keep the PCC Secretary ([Maud.Penella@f4e.europa.eu](mailto:Maud.Penella@f4e.europa.eu)) informed in writing of any change in their situation or address without delay, so that their application may be kept up to date.

All candidates applying to this call for expressions of interest shall be informed without delay by email about the outcomes of the selection and appointment process.