



PRIVACY NOTICE ON PERSONAL DATA PROTECTION REGARDING Transfer of Pension Rights

The objective of this Notice is to inform you about the collection and processing of your personal data in line with the applicable Data Protection Regulation 2018/1725¹.

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1. Why does F4E process my personal data? Whose data is processed?

The purpose of this procedure is to process the requests for transfer of pension rights submitted by Fusion for Energy staff members and send them to the Pay Master Office (PMO) of the European Commission, which is the competent authority to establish rights and entitlements in that field.

The data processing concerns Fusion for Energy staff members.

2. What is the justification for the processing?

Processing of your data is necessary for the performance of F4E tasks on the basis of the F4E founding instrument and/or other legal instrument adopted on the basis thereof or for compliance with a specific legal obligation F4E is subject to.

It is based on:

[Council Decision of 27 March 2007 “establishing the European Joint Undertaking for ITER and the Development of Fusion Energy and conferring advantages upon it” - 2007/198/Euratom, as last amended by Council Decision of 10 February 2015 \(2015/224 Euratom\), O.J. L 37, 13.2.2015, p.8, in particular Article 6 thereof;](#)

Statutes annexed to the Council Decision (Euratom) No 198/2007 “establishing the European Joint Undertaking

for ITER and the Development of Fusion Energy and conferring advantages upon it”, as last amended on 10 February 2015, in particular Article 10 thereof;

[Staff Regulations of Officials \(SR\) and the Conditions of Employment of Other Servants of the European Communities \(CEOS\), in particular Article 11 of Annex VIII to the Staff Regulations and Articles 39 and 109 of the Conditions of Employment of Other Servants \(CEOS\)](#)

[Decision of the Governing Board of Fusion for Energy of 11th December 2012 referenced F4E\(11\)- GB26-10.7a, applying Commission Decision on general implementing provisions for Articles 11 and 12 of Annex VIII to the Staff Regulations on transferring pension rights, referenced C\(2011\) 1278 of 03.03.2011;](#)

[Decision of the Director of 29 April 2015 on the exercise of powers conferred by the Staff Regulations on the appointing authority and by the conditions of employment of other servants on the authority responsible for concluding contracts of employment; Service Level Agreement signed between PMO and Fusion for Energy \(F4E_D_2BXX3U\).](#)

[Service Level Agreement signed between PMO and Fusion for Energy \(F4E_D_2E2BSA\)](#)

3. [Which data is F4E processing?](#)

General personal data

Fusion for Energy delegated the power to manage pension rights' entitlements to the European Commission Pay Master Office (PMO). All the forms are provided to Fusion for Energy by the PMO and Fusion for Energy is therefore not entitled to modify them.

There are two forms to complete for the request for transfer of pension rights:

1) [Form "Request for transfer of pension rights' \(to be completed by the HR officer\)\(F4E_D_2ML3Z6\)](#) :

- First name and last name of the staff member introducing the request
- Gender
- Birth date
- F4E Personal Number
- Administrative address
- Administrative telephone, fax number, email address
- Date of recruitment at F4E

- Description of career evolution within F4E and if applicable previous EU institutions (type of contract, start and end date, grade and step, career breaks (Leave on Personal grounds), name, position and signature of HR officer treating the file)

2) [Form for request of transfer of pension rights completed by staff member \(one form per country where the staff member has been working before joining F4E\) \(F4E_2ML2SD\)](#):

- NUP number (Unique Payroll Number)
- F4E personal number
- First name and last name
- Gender
- Nationality
- Date and place of birth, Personal address/administrative address, Private/Office', telephone number
- Previous social security numbers, Previous dates and places of employment (supporting documents are collected by staff member)
- Copy of ID/passport of staff member
- Signature of the staff member

4. [Who has access to my data?](#)

The following people have access to your personal data:

- Human Resources officer in charge of transmitting the request for transfer of pension rights to PMO (Service Desk contact person)
- Process Owner: Head of Human Resources Unit
- PMO which is processing the requests (see [PMO privacy policy](#))
- IDM Manager, if necessary for support,
- ICT Officer responsible for the dedicated database, if necessary for technical support.

Also, only if appropriate and necessary for monitoring or inspection tasks, access may be given to: F4E Director, Head of Administration, DPO and Anti-Fraud & Ethics Officer, Head and/or responsible officer of LSU, IAC, IDOC.

5. [How long does F4E store my data?](#)

The personal data will be kept for 10 years following the last pension payment.

Fusion for Energy may continue to store Personal Data for a longer period, as may be necessary for internal auditing and for the establishment, exercise or defense of legal claims until such claims are finally resolved.

6. Does F4E intend to transfer my data to third countries or International Organizations?

F4E does not intend to transfer data to third countries or International Organizations.

7. What are my rights in relation to my data and how can I exercise them?

You have the right to access your personal data, to correct any inaccurate or incomplete data, to request restriction or erasure, or to object to the processing, pursuant to Articles 14(3) and 17-23 of Regulation 2018/1725.

Any request to exercise one of those rights should be directed to the Controller (HR-DataProtection@f4e.europa.eu). Where you wish to exercise your rights in the context of one or several specific processing operations or files, please provide

their description and reference(s) in your request.

Exceptions based on Article 25 of Regulation 2018/1725 may apply [See Governing Board Decision of 9 December 2019²]. In that case, the data subject shall be informed of the principal reasons for applying such restrictions.

8. Contact details of the Data Protection Officer

You may contact the Data Protection Officer (DPO) of F4E (DataProtectionOfficer@f4e.europa.eu) with regard to issues related to the processing of your personal data under Regulation 2018/1725.

9. Right of recourse

You have the right of recourse to the European Data Protection Supervisor (EDPS@edps.europa.eu), if you consider that your rights under Regulation (EU) 2018/1725 have been infringed as a result of the processing of your personal data by F4E.

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¹ Regulation 2018/1725 of 23 October 2018 “on the protection of individuals with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data”. O.J 21.11.2018, L295/39.
This Privacy Notice is in line with Article 14 and 15 of that Regulation (Principle of Transparency).

² [O.J., 10.02.2020, L 37/18.](#)