



**PRIVACY NOTICE ON PERSONAL DATA PROTECTION REGARDING**  
**Provision of fixed and mobile telephony services**

The objective of this Notice is to inform you about the collection and processing of your personal data in line with the applicable Data Protection Regulation 2018/1725<sup>1</sup>.

**TABLE OF CONTENT**

1. ***Why does F4E process my personal data? Whose data is processed?***
2. ***What is the justification for the processing?***
3. ***Which data is F4E processing?***
4. ***Who has access to my data?***
5. ***How long does F4E store my data?***
6. ***Does F4E intend to transfer my data to third countries or International Organizations?***
7. ***What are my rights in relation to my data and how can I exercise them?***
8. ***Contact details of the Data Protection Officer***
9. ***Right of recourse***

**1. Why does F4E process my personal data?  
Whose data is processed?**

The data processing concerns the following:

Management and administration of the contracts for the provision of fixed and mobile telephony services to F4E staff, including:

- Assignment of telephone devices and SIMs,
- Administration of SIM cards, telephone numbers and terminals,
- Management of invoicing and payments,
- Recovering of personal costs,
- Termination of use of telephone devices and SIMs,
- Monitoring of the services,
- User support.

Processing:

Fixed telephony service:

- Name and Family name of staff member is manually stored in the Fixed telephone system and associated to the fixed line of the user. Upon departure of the user the information is cleared.
- Logs of calls may be consulted for cost monitoring purposes. They include caller and called ID, date and duration of calls. Data is manually aggregated.

Mobile telephony service:

- Name and Family name of user entitled to receive a permanent mobile phone are stored in electronic files for administrative purposes.

- List of name, family name and F4E mobile telephone number is made available to F4E staff in electronic format.
- Logs of calls may be consulted for cost monitoring purposes. They include caller and called ID, date and duration of calls. Data is manually aggregated.

- Director of F4E
- Head of Admin
- Head of the Legal Service Unit, and/or responsible Legal Officer
- F4E Data Protection Officer and Anti-Fraud & Ethics Officer
- IAC, IAS, ECA, IDOC

## 2. [What is the justification for the processing?](#)

Processing of your data is necessary for the **performance of F4E tasks** on the basis of the F4E founding instrument and/or other legal instrument adopted on the basis thereof or for compliance with a specific legal obligation F4E is subject to.

It is based on:

Council Decision of 27 March 2007 “establishing the European Joint Undertaking for ITER and the Development of Fusion Energy and conferring advantages upon it” - 2007/198/Euratom, as last amended by Council Decision of 10 February 2015 (2015/224 Euratom), O.J. L 37, 13.2.2015, p.8, in particular Article 6 thereof;

Statutes annexed to the Council Decision (Euratom) No 198/2007 “establishing the European Joint Undertaking for ITER and the Development of Fusion Energy and conferring advantages upon it”, as last amended on 10 February 2015, in particular Article 10 thereof;

## 3. [Which data is F4E processing?](#)

Identification data: name, family name, F4E fixed phone number, F4E mobile phone number, logs of calls inbound and outbound with caller/called ID and duration.

## 4. [Who has access to my data?](#)

The following people have access to your personal data:

- ICT responsible officers in charge of the manual processing.
- External contractors delivering the services.

Also, only if appropriate and necessary, for monitoring or inspection tasks, access may be granted to:

## 5. [How long does F4E store my data?](#)

Data transferred to the third party: 6 years.

Data stored in F4E: 1 month after termination of the (work) relationship with F4E.

## 6. [Does F4E intend to transfer my data to third countries or International Organizations?](#)

F4E does not intend to transfer the personal data to third countries or IOs.

## 7. [What are my rights in relation to my data and how can I exercise them?](#)

You have the right to access your personal data, to correct any inaccurate or incomplete data, to request restriction or erasure, or to object to the processing, pursuant to Articles 14(3) and 17-23 of Regulation 2018/1725.

Any request to exercise one of those rights should be directed to the Controller (DP-ICT@f4e.europa.eu). Where you wish to exercise your rights in the context of one or several specific processing operations or files, please provide their description and reference(s) in your request.

Exceptions based on Article 25 of Regulation 2018/1725 may apply [See Governing Board Decision of 9 December 2019<sup>2</sup>]. In that case, the data subject shall be informed of the principal reasons for applying such restrictions.

**8. Contact details of the Data Protection Officer**

You may contact the Data Protection Officer (DPO) of F4E (DataProtectionOfficer@f4e.europa.eu) with regard to issues related to the processing of your personal data under Regulation 2018/1725.

You have the right of recourse to the European Data Protection Supervisor ([EDPS@edps.europa.eu](mailto:EDPS@edps.europa.eu)), if you consider that your rights under Regulation (EU) 2018/1725 have been infringed as a result of the processing of your personal data by F4E.

**9. Right of recourse**

August 2021

*(Based on template version F4E\_D\_2CJF8A v1.9)*

---

<sup>1</sup> Regulation 2018/1725 of 23 October 2018 “on the protection of individuals with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data”. O.J 21.11.2018, L295/39.  
This Privacy Notice is in line with Article 14 and 15 of that Regulation (Principle of Transparency).

<sup>2</sup> [O.J., 10.02.2020, L 37/18.](#)